



Moving Checklist

The following list contains most of the big tasks that you'll need to do and some that you won't, depending on whether you now rent, whether you're relocating to a new area or other factors. There may be things not on this list that you'll also have to do; add them in the space allotted. Your moving company may also provide its own moving kit. While REBAC's *Homebuyer's Toolkit* provides some valuable information, defer to the expertise of your moving company when dealing with them.

8 Weeks Before

- ✓ Call moving companies for estimates.
- ✓ Remove and dispose of unnecessary possessions from your closets, attic, basement, storage sheds, etc.
- ✓ Start compiling an inventory of your possessions.
- ✓ Get a floor plan (with room dimensions) of your new home to help you decide what furnishings you want to keep and what room they will go in.
- ✓ Start using up things you can't move, such as perishables.
- ✓ Start a file of moving-related papers and receipts.
- ✓ Arrange to transfer your children's school records and family medical records.

6 Weeks Before

- ✓ Contact the IRS and/or your tax advisor for tax-deductible information.
- ✓ Evaluate your possessions inventory and dispose of unwanted possessions (moving/garage sale, donations to charities).
- ✓ Secure off-site storage, if applicable.
- ✓ Locate schools, healthcare professionals, and hospitals in your new location.
- ✓ Notify the following of your change of address:
 - Banks and credit unions
 - Credit card companies
 - Church, clubs, and social organizations
 - Relatives and friends
 - Internal Revenue Service, Social Security Administration
 - Insurance agent, lawyer, tax/financial advisor
 - Magazine subscriptions
 - Post office
 - Employers and unions
- ✓ Choose your mover and sign a contract with them.

5 Weeks Before

- ✓ Contact your homeowners insurance agent about coverage for moving and secure more if necessary.
- ✓ Contact insurance companies (auto, homeowners, medical, and life) to arrange for coverage in your new home.

4 Weeks Before

- ✓ Send furniture, drapes and carpets for repair/cleaning as needed.
- ✓ Create file of important papers, such as auto license, registration documents and title; medical, dental and school records, birth certificates, wills, deeds, stock certificates, and other financial documents.
- ✓ Contact utility companies (natural gas, electric, heating oil, water, telephone, cable TV, scavenger/trash collection) with date to discontinue/transfer service at your old home and start/transfer service at your new home. Also arrange for final readings and bills, including refunds on prepaid services.

- ✓ If moving from an apartment, arrange for refund of your security deposit.
- ✓ Discontinue additional home services (housekeeper, gardener/lawn service, snow removal, and pool cleaner), if applicable.

3 Weeks Before

- ✓ Make travel plans, if necessary.
- ✓ Arrange to close existing bank accounts and open new accounts in new area, if necessary.
- ✓ Notify your state's department of motor vehicle of your new address.
- ✓ Arrange for childcare on moving day.

2 Weeks Before

- ✓ Arrange transport for your pets and plants.
- ✓ Service your car for travel to new area.
- ✓ Contact your moving company and review arrangements for your move.

1 Week Before

- ✓ Pack moving essential boxes, important documents, travel clothes, personal items, and prescription medications.

2-3 Days Before

- ✓ Confirm final arrangements with your mover.